

Approved

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

November 11, 2012 7:00 PM

Members Present: Steve Blake (Chairman), Gary Flynn, Rick Shaw

Members Absent: Allen Phillips

Guests: Jen Breen, Chris Rucho (towards end of meeting)

Approval of Minutes

- Motion Originator: Gary Flynn
- Motion Description: Approve minutes for October 16, 2012 meeting
- Motion Seconded: Rick Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

- Motion Originator: Rick Shaw
- Motion Description: Approve minutes for June 7, 2012 meeting
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Steve spoke with the Town Clerk's office regarding the minutes for the February 9th meeting, which remain unapproved. Pat has resigned from the board and he was one of only three board members present at the meeting. Steve was instructed to submit the meetings unapproved.

Outstanding Permit Fees/Insurance Certificates

There are currently no outstanding permit fees or insurance certificates.

Treasure's Report/Bills to Approve

Deposits totaling \$123.00 were made into the field account, \$1,080.00 into the recreation account and \$28.00 into the Pride Park account. The balance on the field account is \$18,357, the recreation account is \$9,009 and Pride Park \$4,509.

| motion originator | Motion Description | motion seconded | Approvers Disapprovers |
|-------------------|----------------------------------------------------|-----------------|------------------------|
| Rick Shaw | Approve payment to Jen Breen \$205.97 | Gary Flynn | All Approved |
| Gary Flynn | Approve payment to Darby's Bakery \$150.00 | Rick Shaw | All Approved |
| Gary Flynn | Approve payment to Still River Outfitters \$210.00 | Rick Shaw | All Approved |
| Rick Shaw | Approve payment to Worcester Fitness \$400.00 | Gary Flynn | All Approved |
| Gary Flynn | Approve payment to Play-Well Tek \$1,500.00 | Rick Shaw | All Approved |
| Rick Shaw | Approve payment to Jen Breen / salary \$300.00 | Gary Flynn | All Approved |
| Gary Flynn | Approve payment to Officer Westerman \$720.00 | Rick Shaw | All Approved |

Parks and Recreation Programs

Jen reported that the letters have been stolen off of the sign board at the center of town. There is some damage to the sign itself and the letters/punctuation pieces need to be replaced. Jen will speak with the Town Administrator about the town paying for the letters and repairs. The Parks Commission purchased letters for the board two years ago for approximately \$500.00. Jen stated that it will be difficult to post signs without the punctuation and asked if she could place a small order.

- Motion Originator: Rick Shaw
- Motion Description: Approve \$40.00 for purchase of pieces for the sign board.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Jen is organizing Days of Play programs for the February and April school vacations. They will be held 4 days both of the weeks (Tuesday – Friday).

Jen informed the board that the date for the cancer walk has been set, but the permit request has not yet been submitted.

Facility Requests

Deanna Flibbert (Major Edwards PE teacher) has submitted a request for use of the track and All-Purpose Field for the Twilight Turkey Trot (Nov 20th 3:00-5:30 PM).

- Motion Originator: Rick Shaw
- Motion Description: Approve request for use of track and AP field for Turkey Trot.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Old/New Business

Steve informed the board that the Town Administrator has sent a letter to all appointed and elected boards and committees, informing them that the Board of Selectmen would like to see more meetings covered on the town's public access channel.

Gary has gathered pricing for rental and purchasing a storage unit (both 20ft & 40ft). The board discussed if a larger unit is needed and the location options (pool lot or DPW lot). The board would eventually like to see a permanent structure for storage of the Parks equipment. Gary suggested have a new concession stand for the All-Purpose Field to be incorporated into the structure. Steve will speak with Silvio to see if there is room for a 40 foot unit at the DPW lot. Rick suggested that Tim Shea be consulted regarding the location and size of the unit.

- Motion Originator: Rick Shaw
- Motion Description: Approve rental of 40 foot unit from Graf Brothers, \$105 per month and \$195 delivery charge.
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Gary will contact the Post 204 American Legion to see if they are still considering the donation of score boards for the Little League fields. Gary will also speak with the Fire Chief regarding defibrillators for the Parks facilities. The Fire Fighter's Association has offered to donate a defibrillator. It needs to be determined how many are needed and where they will be located.

The score board at the All-Purpose Field is in need of repair. Since the home games are over for the season, this can wait until after the winter.

Pat Inderwish has resigned from the Parks Commission. The Board of Selectmen of added a Town Resident position to the Parks Facility Committee; allowing Pat to remain on the committee. There is now an opening on the committee for a Parks Commissioner. Gary holds one of the two Parks Commission seats on the committee.

Gary suggested installing security cameras at the Goodale courts, with the video being sent to the police station. Chris Rucho recommended that the board speak with Chief Minnich regarding the security camera suggestion. Rick noted that the nets need to be taken down at the courts and inquired if the lights have been shut off.

- Motion Originator: Rick Shaw
- Motion Description: Adjourn 8:15
- Motion Seconded: Gary Flynn
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Next Meeting: December 10, 2012 7:00 PM







DATE: 01-07-13